

[YOUR FULL NAME]

[Phone Number with Country Code] | [Professional Email] | [LinkedIn Profile]

[City, Country]

PROFESSIONAL SUMMARY

[Write 3-4 sentences highlighting your professional background, key skills, and career objectives. Focus on what makes you valuable to employers in your target industry.]

WORK EXPERIENCE

[COMPANY NAME] | [City, Country]

[Your Position/Title] | [Month Year] - [Month Year or Present]

- [Use action verbs to describe achievement or responsibility] + [quantifiable result if possible]
- [Another achievement or responsibility with result]
- [Another achievement or responsibility with result]
- [Another achievement or responsibility with result]

[PREVIOUS COMPANY NAME] | [City, Country]

[Your Position/Title] | [Month Year] - [Month Year]

- [Use action verbs to describe achievement or responsibility] + [quantifiable result if possible]
- [Another achievement or responsibility with result]
- [Another achievement or responsibility with result]

EDUCATION

[UNIVERSITY/INSTITUTION NAME] | [City, Country]

[Degree Name in English] | [Year of Graduation]

- [Relevant achievements, projects or activities]
- [Relevant coursework if recent graduate]

SKILLS

Technical Skills: [List relevant technical skills and tools]

Language Skills:

- Spanish: [Level]
- English: [Level]
- [Other Language]: [Level]

CERTIFICATIONS

- [Certification Name] ([Issuing Organization], [Year])
- [Another Certification] ([Issuing Organization], [Year])